

## Circular

<b>Title:</b>	Notice of SLSWA AGM & Club President's Forum Notice of SLSWA Club Advisory Forums
<b>Date:</b>	28 July 2022
<b>Document ID:</b>	<b>16, 2022/2023</b>
<b>Department:</b>	Corporate Services
<b>From:</b>	Vasika Bechar Ph: 08 9207 6666 (SLSWA Office Hours Monday to Friday, 8.30am to 5pm) Email: <a href="mailto:vbechar@slnwa.com.au">vbechar@slnwa.com.au</a>
<b>Audience:</b>	Club Administrators, Club Presidents, Club Representatives to Club Advisory Forums.
<b>Summary:</b>	That our Annual General Meeting, Club President's Forum and Club Advisory Forums will be held Saturday 3 September 2022: <ul style="list-style-type: none"> <li>▪ SLSWA Annual General Meeting</li> <li>▪ SLSWA Club President's Forum</li> <li>▪ Surf Sport Advisory Forum</li> <li>▪ Development Advisory Forum</li> <li>▪ Lifesaving Advisory Forum</li> </ul>
<b>Action:</b>	Country club administrators from Broome and Dampier are to contact Pip or Jacinta at Corporate Traveller on 08 6466 5180 or email at <a href="mailto:pip.jacintaau@corporatetraveller.com.au">pip.jacintaau@corporatetraveller.com.au</a> to arrange their travel by no later than Friday 26 August 2022.  Country club administrator from Esperance Goldfield SLSC to book a 'Resident Fare Ticket' directly with <a href="#">Rex Airlines</a> by no later than Friday 26 August 2022.

### Meeting Details

Meetings will take place at Surf Life Saving WA, 7 Delawney Street, Balcatta, WA 6021.

Option available for club representatives to join meeting via Microsoft Teams. If you would like to attend via Microsoft Teams, please ensure you have a device suitable to log on and email [vbechar@slnwa.com.au](mailto:vbechar@slnwa.com.au) no later than Monday 29 August 2022 for access information.

The meetings will be held at the following times:

<b>SLSWA Annual General Meeting, Club President's Forum and Club Advisory Forums</b>	
<b>8:00am – 8:30am</b>	<ul style="list-style-type: none"> <li>▪ SLSWA Annual General Meeting</li> </ul>
<b>8.30am – 10.30am</b>	<ul style="list-style-type: none"> <li>▪ SLSWA President's Forum</li> <li>▪ Development Member Advisory Forum</li> <li>▪ Surf Sport Member Advisory Forum</li> </ul>
<b>11.00am – 1.00pm</b>	<ul style="list-style-type: none"> <li>▪ Lifesaving Member Advisory Forum</li> </ul>



## Travel & Accommodation

SLSWA will provide:

- Up to 4 air tickets respectively for Broome, Dampier and Esperance Goldfield SLSC

Broome and Dampier SLSC

- to be organised by their respective delegates by contacting Pip or Jacinta Corporate Traveller on 08 6466 5180 or email at [pip.jacintaau@corporatetraveller.com.au](mailto:pip.jacintaau@corporatetraveller.com.au) to arrange their travel by no later than Friday 26 August 2022

Esperance Goldfield SLSC

- to be organised by their respective delegates by booking a 'Resident Fare Ticket' directly with [Rex Airlines](#) by no later than Friday 26 August 2022
- Car hire allowance will be paid to Broome, Dampier, and Esperance Goldfield SLSC capped at \$250 per car (Maximum one car)
- Fuel allowances will be paid to country club delegates as following:
  - Albany, Champion Bay, Denmark, Dongara Denison, Geraldton, Margaret River and Smiths Beach fuel allowance capped at \$250 per car (Maximum of two cars).
  - City of Bunbury, Dalyellup, Busselton and Binningup fuel allowance capped at \$150 per car (Maximum of two cars).
  - Port Bouvard, Secret Harbour, Mandurah fuel allowance capped at \$70 per car (Maximum of two cars)
- An accommodation subsidy of \$180.00 per person for the Friday night prior to the meetings will be provided for 1 country delegate attending each meeting, ie the subsidy will be for a maximum of 4 people per club (excluding Port Bouvard, Secret Harbour and Mandurah). Where unique circumstances apply (eg a flight cannot be arranged for Saturday afternoon) we will also provide the same subsidy for the Saturday night.

We have taken on board feedback received from delegates in respect to the inflexibility of having their accommodation arranged for them in previous years; individual delegates will now be responsible for arranging their own accommodation.

For subsidy reimbursement, Clubs are to invoice SLSWA by no later than 30 September 2022 attaching copies of relevant receipts. Delegates to provide copies of relevant receipts to their respective club for reimbursement.

**James O'Toole**  
Chief Executive Officer