

# National Recognition Policy

## INTRODUCTION

Surf Life Saving Western Australia Inc. (SLSWA) is a Registered Training Organisation (51104) and as such is required to ensure candidates have the opportunity to have their prior skills and knowledge assessed and formally recognised.

Recognition of prior learning (RPL) is an “assessment” only pathway utilising the skills, knowledge and experience gained through study, training, work and life experience to gain a formal qualification.

This option is discussed with an SLSWA Trainer prior to enrolling in a course to determine if the requirements are met. If you are unable to meet all of the requirements during the RPL process gap training may be provided.

A credit transfer is mutual recognition of a unit of competency or qualification that has been issued by another RTO. It is necessary to draw a distinction between the Training Package Competencies and a SLSWA certificate.

A SLSWA certificate does not by itself equate to the achievement of competency from the Training Package. Where an individual holds a SLSWA Certificate, it will be necessary for them to provide additional evidence to support their claim for Recognition of Prior Learning.

It may also be necessary for them to undertake additional training or assessment activities to cover areas where the SLSWA Certificate does not completely match the training package competencies.

## POLICY

### Recognised Prior Learning (RPL)

SLSWA will provide individuals upon request, with the opportunity to apply for and, if successful, be granted Recognition of Prior Learning for Units of Competence from its “*Scope of Registration*” as a Registered Training Organisation.

SLSWA will provide individuals upon request with the required documentation to apply for Recognition of Prior Learning.

The candidate will be provided with a candidate information RPL guide for their perusal. RPL fees do apply and additional fees may be required for gap training.

The individual candidate will be assessed against skill areas that industry has decided are essential to work within it. Every qualification is made up of a number of skilled areas and these are referred to as units of competency.

Units of competency are statements that describe what industry expects a person to be able to do in their workplace. This includes the required skills, knowledge and equipment you need to complete a job.

The candidate will also be required to upload identification documents along with other relevant documents that must be certified. This guide will explain the requirements and procedures such as certification, to make the transition to RPL easy to understand. For further information on the RPL process please contact SLSWA for a RPL candidate guide.

## **Credit Transfer**

SLSWA will provide individuals upon request with the opportunity to apply for a credit transfer. A Statement of Attainment will be issued once a copy of the unit of competence has been received and verified.

The statement of attainment must show the exact title and unit code for the credit transfer to be approved.

If the title and unit code has been superseded and deemed not equivalent, gap training may be provided.