

POSITION DESCRIPTION FORM

Position Title:	Nipper Support Officers (2 positions)
Location:	Alkimos SLSC
Position Summary:	<p>Working for the Sport and Development Department at Surf Life Saving Western Australia, this is a club-based position that will;</p> <ul style="list-style-type: none"> - Support the delivery of Nipper programs and Nipper sport initiatives at Alkimos SLSC. - Support the delivery of Youth programs and Youth initiatives at Alkimos SLSC. - Support and up-skill club-based volunteers in their capacity as Age-Group managers to ensure program sustainability. - Assist with season planning. - Requires strong interpersonal, relationship and time management skills.
Subordinate Staff:	N/A
FTE:	0.2 - Part Time, Fixed Term (Seasonal)
Work Hours:	General work hours are Sun; 7.30am to 3.30pm during October – March
Reporting To:	Member Development Officer
Prepared by:	David Somers
Position:	Senior Development Officer
Date:	August 2018

Key Deliverables

Nipper (Junior) Education – U6 to U13

1. Assist with program development, delivery and administration of the SLSWA Nipper Education Program at club level.
2. Assist with professional development for club based volunteers involved in the SLSWA Nipper Education Program.

Nipper (Junior) Sport

1. Attendance at select events to support club (October to March each year)
2. Promote Nipper Sport and provide delivery assistance at club level

Youth Education – U14 – U17

1. Assist with the delivery of the SLSWA Youth program at club level.
2. Assist with the delivery of the SLSWA Youth Leaders program at club level.
3. Assist with professional development for club based volunteers involved in the SLSWA Youth Program.

Member Development & Leadership

1. Assists with the promotion of the U14-U15 Leadership Camp (TOAD Camp) held in WA over 4 days in January each year
2. Assist with the development of an U14-U15 Youth Officials Program at Alkimos SLSC
3. Assist with the promotion of the U16-U17 Leadership Camp (Rise Up Camp) held in WA over 4 days in December each year.

Other Requirements

1. Provide assistance with other operational activities as requested from time to time

Selection Criteria	Essential/ Desirable
Experience <ol style="list-style-type: none"> 1. Participation within the Surf Life Saving movement 2. Instruction of children education/ skill development initiatives 3. 	Essential Essential Essential
Skills <ol style="list-style-type: none"> 1. Time management 2. Leadership 3. Verbal & Written communication and presentations 	Essential Essential Essential
Qualifications <ol style="list-style-type: none"> 1. Surf Life Saving awards 2. Current 'C' Class driver's license 3. Current Working With Children & National Police Check (required prior to employment confirmation) 4. Relevant coaching qualifications/ accreditation 	Essential Essential Essential Essential