



# **TRAINING, ASSESSMENT & PROFICIENCY Guidelines 2010/2011**

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## **Training and Assessment**

### ***Code of Practice***

Surf Life Saving Western Australia (SLSWA) has developed a Code of Practice to address and establish its commitment to the maintenance of high standards in the provision of training and assessment

The SLSWA Code of Practice includes;

- Legislation
- Access, equity, client selection and admission,
- Enrolment and induction
- Language, literacy and numeracy
- Assessment
- Appeals and grievances

To access the code of conduct go to [www.mybeach.com.au/code](http://www.mybeach.com.au/code)

### ***Training Officers***

To remain current in Training Officer Awards, proficiency in the pre-requisites must remain current and attendance at a Trainer and Assessor In-service or approved equivalent is mandatory.

It is strongly encouraged that individuals attend the State Life Saving Conference or its equivalent and other professional development opportunities as offered by SLSWA.

To demonstrate vocational competency in an award and remain current, Trainers must also be involved with the training or assessment of a group within a two year period. To record this involvement Trainers must ensure that their details are included on the SLSWA Assessment Report Form that will be submitted for every assessment.

### ***Assessors***

To remain current in Assessor Awards, proficiency in the pre-requisites must remain current and attendance at a Trainer and Assessor In-service or approved equivalent is mandatory.

It is strongly encouraged that individuals attend the State Life Saving Conference or its equivalent and other professional development opportunities as offered by SLSWA.

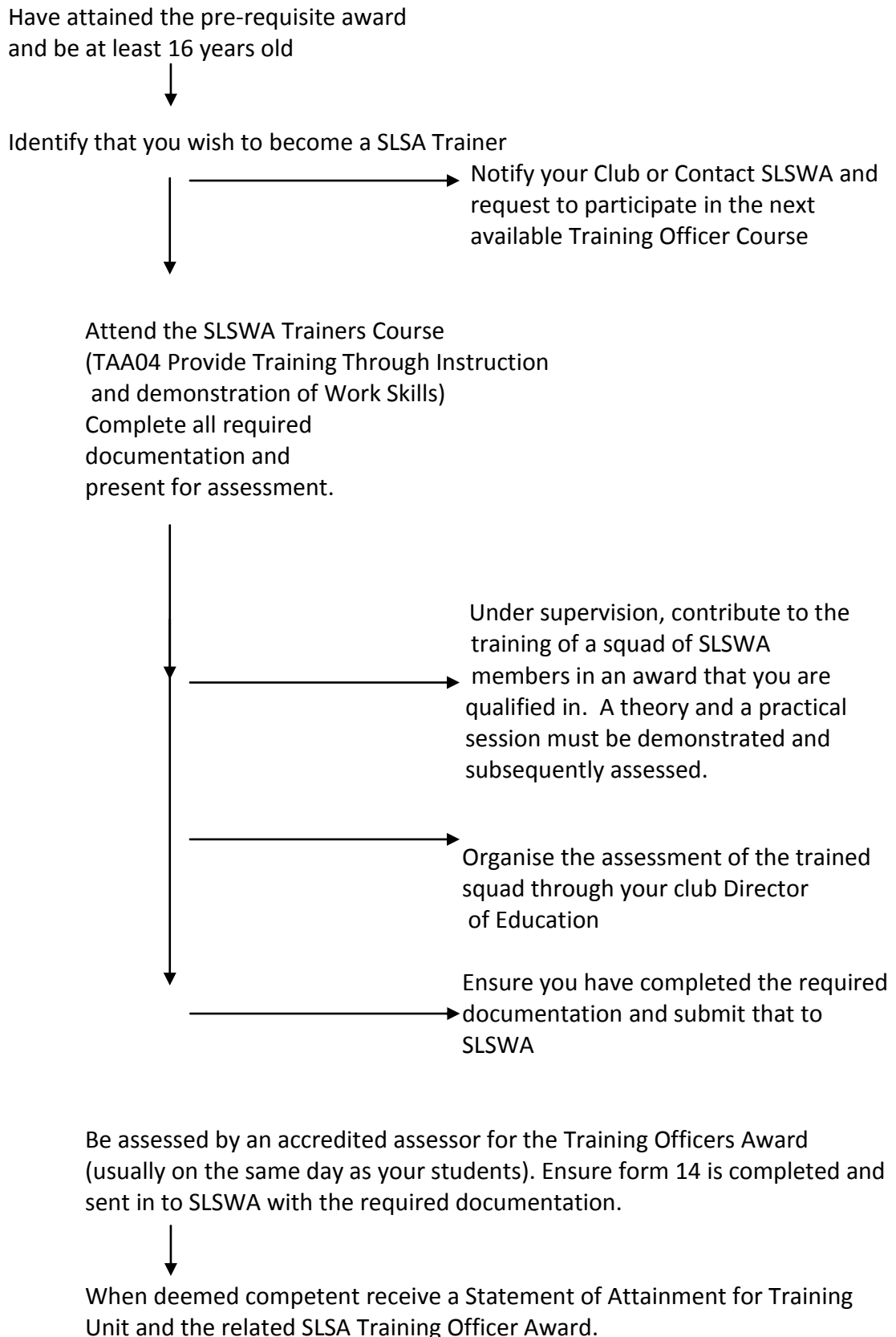
To demonstrate vocational competency in an award and remain current, Assessors must also be involved with the training or assessment of a group within a two year period. To record this involvement Assessors must ensure that their details are included on the SLSWA Assessment Report Form that will be submitted for every assessment.

***Clubs will be provided with a list of current, approved Training Officers, Assessors and Facilitators at the completion of the scheduled Trainer and Assessor In-Services.***

For further information on Trainer, Assessor or Facilitators please refer to national policy 1.9 titled "Training Officer, Assessors and Facilitators Policy". This policy can be found by going to [www.slsa.com.au](http://www.slsa.com.au)

## ***SLSA Training Officer Award Flowchart***

This flow chart shows the process for a Surf Life Saver to become an accredited Surf Life Saving Training Officer.



## ***SLSA Assessor Award Flowchart***

This flow chart shows the process for a Surf Life Saver to become an accredited Surf Life Saving Assessor.

Be 18 years of age  
Have gained the Training Officers Certificate for the discipline they wish to assess.  
Hold other pre-requisites as required.



Identify that you wish to become a SLSA Assessor



Notify your Club or contact SLSWA and request to participate in the next available Assessors Course



Attend the SLSWA Assessors Course.  
Complete all required documentation and present for assessment.

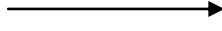


Contact your Director of Education or Training Consultant and inform them that you wish to assist in the next available assessment

Undertake at least two "on the job" assessments of candidates under the guidance, supervision and direction of an accredited assessor/mentor.

Ensure you have completed the required documentation and submit that to SLSWA with a Form 14 signed by AIC of 2 assessments

If you already hold the Assessors competencies you only need to complete the Assessors Log Book for new awards whilst participating in "on the job" assessments



If successful you will receive a Statement of Attainment for relevant assessor units, and the related SLSA Assessor's Award.

## Roles and Responsibilities

### *Training Officer*

- Ensure candidates are registered, financial members.
- Ensure candidates meet or have completed any pre requisite requirements. E.g.
  - proficiency in other awards where appropriate.
  - have completed a 400m swim in 9 minutes or less (Bronze).
  - meet the minimum age requirements for that award.
  - meet sufficient LL&N standard as appropriate for award.
- Check the learning outcomes as listed in the Surf Lifesaving Training Manual.
- Research any resources available i.e. T&A BM guide, lesson plans, power point etc.
- Develop a training plan and train candidates (online training tool now available).
- Ensure every candidate has the appropriate learning/assessment materials.
- Liaise with the Training Consultant / Director of Education for guidance.
- Maintain records, details, roll, paperwork etc of candidates throughout. Ensure sign off of training and appropriate resources.
- Organise a mock assessment when the candidates are ready – simulate the true assessment process as closely as possible. \*
- Speak to clubs regarding use of SurfGuard for Assessment Request as per instructions in these guidelines. Then contact Training Consultant.
- Training Consultant in your area must be notified by the Training Officer or Director of Education **at least 2 weeks before** the desired assessment date (even earlier if possible) that a group would be ready for assessment detailing the number of participants.
- **Please Note: If Training Consultants are not notified at least 2 weeks prior to the proposed assessment date then a new date will need to be negotiated.**
- Organise equipment/venue for assessment as appropriate.
- Attend the assessment with candidates and have all appropriate paperwork signed and completed
- Ensure all required paperwork is returned to SLSWA after Form 14 is endorsed to proceed by Director of Education or club nominated person.

### THROUGHOUT THE SEASON

- Keep skills and knowledge up to date.
- Maintain records, training plan, paperwork etc.
- Accept regular performance appraisals as part of quality management systems.
- **\*Training Officer's must invite a person not involved with the training to conduct the mock assessment or assessment activities. Training Officers should utilise Club Assessors or suitably qualified people to help with this mock assessment.**

## ***Club / Director of Education***

- Ensure appropriate training of candidates.
- Inform Training Consultant of training so that joint sessions / information sharing can be planned if possible.
- Ensure candidates are registered members. **Must be entered on Surf Guard.**
- Ensure candidates meet or have completed any pre requisite requirements. E.g.
  - proficiency in other awards where appropriate
  - have completed a 400m swim in 9 minutes or less (Bronze)
  - meet the minimum age requirements for that award
  - meet sufficient LL&N standard as appropriate for award.
- Provide TO with any resources available i.e. T & A guide & CD with lesson plans/PowerPoint, information on E-learning options, etc.
- Provide guidance, examples for TO to develop a training plan.
- Liaise with the Training Consultant for guidance.
- Ensure records, details, paperwork etc of candidates are maintained throughout. **BM Candidates must use BM/Cert II Assessment Portfolios.**
- Ensure a mock assessment is carried out.
- Submit new "Assessment Request" on SurfGuard as per instructions in these guidelines.
- Notify the Training Consultant in your area **at least 2 weeks before** the desired assessment date (even earlier if possible).
- **Please Note: If Training Consultants are not notified at least 2 weeks prior to the proposed Assessment date then a new date will need to be negotiated.**
- Print Form 14 from SurfGuard
- Ensure organisation of equipment/venue for assessment as appropriate.
- Ensure the TO or club representative attends the assessment with candidates and appropriate paperwork.
- Return all required paperwork (Form 14, Assessment Portfolio etc) to SLSWA after Form 14 is endorsed to proceed by Director of Education or club nominated person.

## **THROUGHOUT THE SEASON**

- Keep skills and knowledge up to date.
- Liaise regularly with Training Consultant on assessments, training and continuous improvement.
- Maintain records, training plan, paperwork etc.
- Accept regular performance appraisals as part of quality management systems.

## ***Training Consultant***

- Be available to provide nominated clubs with on-going advice/support.
- Verbally confirm with the Training Officer / Director of Education:
  - candidates meeting required pre-requisites.
  - the conduct of an appropriate mock assessment.
- Coordinate combined assessments/training where possible.
- Arrange Assessors for nominated assessments.
- Nominate Assessor In Charge (AIC). Enter details into SurfGuard.
- Approve/Reject Assessment on SurfGuard as per instructions in these guidelines.

- Coordinate with Training Officer / Director of Education:
  - date/venue/time.
  - number of candidates.
  - any other pertinent details.

### **THROUGHOUT THE SEASON**

- Provide help/guidance/support for Training Officers, Assessors and clubs.
- Encourage cooperation and resource sharing amongst clubs.
- Attend TC panel meeting as required.
- Report and discuss any problems or issues with the relevant staff member/s.
- Carry out Trainer and Assessor evaluations and return to SLSWA.
- Conduct Trainer and Assessor area forums to facilitate networking and resource sharing. These meetings are required to be minuted and referred to for further development of the areas and the Trainers and Assessors. Frequency of meetings will be determined by need and issues resolved at the TC panel meetings.

### **Assessor**

- Attend and conduct the assessment.
- Conduct a fair, flexible, valid and reliable assessment.
- Provide candidates with feedback.
- Ensure candidate Assessment Portfolios are checked thoroughly for the correct evidence of required training.
- Complete the assessment documentation accurately and appropriately to ensure evidence complies to RTO standards.
- Provide support to the AIC and carry out duties as requested.
- Sign the form 14.
- Ensure your name is recorded on the SLSWA Assessment Report Form
- 

### **THROUGHOUT THE SEASON**

- Keep skills and knowledge up to date.
- Attend a mandatory in-service as agreed by SLSWA or representative
- Accept regular performance appraisals as part of quality management systems.

### **Assessor in Charge (AIC)**

- Ensure assessment resources to assessment (Including Form 14, Assessment Report Form, Checklists etc).
- Delegate responsibilities to Assessors.
- Manage/co-ordinate Assessment as appropriate (eg Assessment pre brief to candidates).
- Manage probationary assessors.
- Ensure candidate assessment portfolio are checked thoroughly for the correct evidence.
- Complete the candidate assessment portfolio accurately and appropriately to ensure evidence complies to RTO standards.
- Make the final decision on the competency or non competency of candidates.
- Manage any appeals.
- Ensure the Assessor Code of Conduct is adhered to.

- Complete appropriate paperwork and leave with Club including
  - Signed Form 14 (Leave with Club).
  - Completed Assessment Portfolios.
  - Assessment Report Form
- Report to TC within 5 days of the Assessment date to acknowledge the conduct of the assessment and the expected return of documentation to SLSWA. ( Assessment Report Form, Participant’s Assessment Portfolio, Training and Assessment Attendance Sheet and assigned Form 14 from SurfGuard
- Complete any documentation required for the verification of a probationary Assessor or Trainer and return it to that candidate for further processing.

### **THROUGHOUT THE SEASON**

- Keep skills and knowledge up to date.
- Accept regular performance appraisals as part of quality management systems.

### **SLSWA**

- Provide Training Consultants with Assessment resources as required, including:
  - Resources.
  - Code of Practice.
  - Policies and Procedures.
- Manage Online Learning System.
- Receive Form 14’s and Assessment portfolios for evidence collection.
- Process Awards as outlined in these guidelines.
- Order and process Certificates/Medallions/S.O.A/Qualifications.
- Keep accurate and up to date records.
- Receive Assessor and Trainer reports and evaluations, file, and action where appropriate.
- Send back to clubs in a timely manner – Certificates/Awards/Statements etc.

### **THROUGHOUT THE SEASON**

- Send Training Consultants up to date accredited Trainer and Assessor details.
- Advise stakeholders of new resources and changes to policies and procedures.
- Deal with written appeals.
- Continually design, update and review training and assessment resources, including online resources.
- Facilitate TC meetings.
- Manage assessment validation.
- Maintain good conduct.
- Provide Personal development opportunities for Trainers and Assessors.
- Undertake and manage continuous improvement processes to engage
  - Clubs
  - Participants
  - Trainers and Assessors

## **Surf Guard (Refer also to the SurfGuard User Manual V3 October 2008 on the National Web Site - [www.slsa.com.au](http://www.slsa.com.au))**

***All awards must be processed in the following way.***

### ***Awards processing***

The early stages of the awards processing function will allow Clubs and SLSWA to request and approve assessments, and automatically generate forms and award/proficiency numbers.

The process of generating an assessment in SurfGuard is a combination of a number of processes and will be used as the basic way assessments are requested. Clubs should work with their next highest authority to work out how they will use the system based on their local procedures for appointing assessors and authorising assessments etc.

### ***Standardised awards list***

The list of available awards has now been standardised and brought into line with the SLSA Training Manual. If you are trying to enter an award that is not included in the list, please refer to the Training Manual to find the correct award, or contact your Training Consultant (TC) for advice.

### ***Awards vs proficiencies***

The system **will** limit the list of members available for proficiencies to only those members with the correct award data in the system. This will mean that any club member who wishes to do a proficiency who does **not** currently have the original award shown in SurfGuard, will have to either provide evidence of the original award, provide proof from a Club Annual Report listing or sign a statutory declaration endorsed and signed by an authorised person under the declaration act (forms will be able to be downloaded from website) this data can then be entered into the system.

### ***Status definitions in assessment request list***

While the following pages explain, step by step, the process of requesting and processing an award, from start to finish, the following table provides a snapshot summary of all the status listings that will appear in the Assessment Request List.

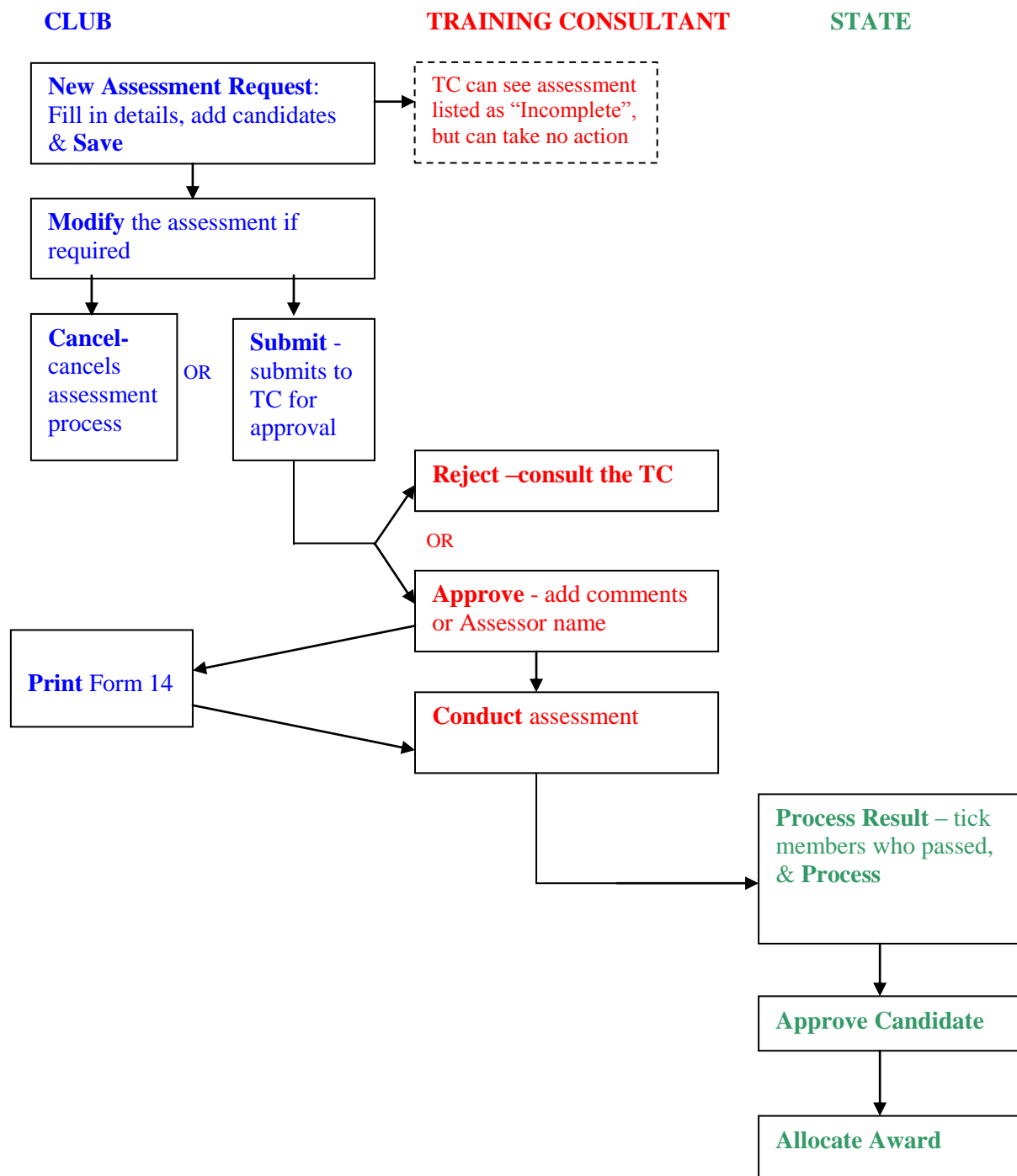
This will enable you to easily see which stage each request is at, who is required to take the next action, and what that next action should be.

Note that some of the terminology previously used has been phased out, with the word 'Exam' generally being replaced with the word 'Assessment'.

<b>Status</b>	<b>Definition</b>	<b>Next Required Action?</b>
Incomplete	New Assessment Request has been entered and saved by the club, but not yet submitted to TC but only when the final list of candidates is confirmed.	Club to click Submit (only when final numbers are set) to send assessment request to TC.
Awaiting Approval	New Assessment Request has been submitted to TC for approval.	TC to click Approve or Reject.
Assessment Rejected	Assessment Request has been rejected by the TC.	No further action is possible. Club can contact TC to find out why assessment was rejected if necessary.
Assessment Approved	Assessment Request has been accepted by the TC.	Club to print Form 14, conduct assessment, and process result.
Awaiting Candidate Approval	Assessment results have been submitted to SLSWA and are awaiting approval.	SLSWA to Approve Candidates.
Award No. Allocation	SLSWA has approved all successful candidates, and submitted for finalisation and award number allocation.	State to allocate award to all successful candidates.
Assessment Complete	Award allocation process is complete.	No further action required.

As explained on the previous page, in practice this process may vary between clubs and you should liaise with your next highest authority about how your process will work.

## Awards processing – workflow diagram



## Proficiency Testing

All active lifesavers are required to complete a proficiency test to prove competency in the lifesaving award/s they hold and wish to remain current in. Proficiency tests are necessary to:

- ensure ongoing competency of members in their area of training and activities
- maintain the standards of knowledge and expertise of surf life savers
- satisfy legal and statutory requirements
- reinforce and maintain our service commitment to the bathing and beach going community

A member's proficiency is valid until the 31st December each year (31st July in the NT) and where stated in the Surf Life Saving Training Manual (or SLSA Bulletins) must be assessed annually.

When a proficiency check is successfully completed (or a member gains a relevant award after 30 June, in a particular year) the proficiency or qualification is current until 31st December, in the following season.

Directors of Lifesaving may include additional checks in cases where there is doubt of a member's proficiency in aspects of another award.

A member may be requested at anytime during the season to complete an additional proficiency check by the Club, an Assessor or authorised SLS Official. A member who fails a proficiency check at anytime during the season is deemed to be non-proficient until such time as another proficiency check is completed successfully. Further, this member cannot participate in patrol activities or compete at carnivals until the proficiency check has been completed successfully.

Any member who did not successfully complete the appropriate proficiency check in the immediate season prior, is not permitted to patrol or compete until such time as a proficiency check is completed successfully.

Members who are wishing to return to active surf lifesaving duties and already hold an SLSA award previously obtained through Surf Lifesaving can participate in an in-depth proficiency with a qualified Assessor. The Assessor must conduct a gap analysis to determine what differences occur between the award as it currently stands and what skill and knowledge the award consisted of at the time it was last proficient.

If the gap analysis determines there is a gap in skill and/or knowledge, the candidate may be required to undertake training and assessment in the gap(s) identified. For example – a member may have obtained their Bronze Medallion when the use of oxygen therapy was not taught therefore the member would have to be trained and assessed in this skill and knowledge.

Each State/Territory will be responsible for describing the appointment of Assessors for proficiency testing.

The requirements below detail the minimum national requirements as ratified by the National Board of Lifesaving. Additional requirements may be included by the State/Territory Director of Lifesaving.

## **AQUATIC RESCUE AWARDS**

### ***Surf Rescue Certificate Proficiency***

#### **Run Swim Run (timed)**

100m Run / 100m Swim / 100m Run in 5 minutes or less:

- Be taken from waist deep water, e.g. the run is from a flag, around a marker and to waist deep water, the swim is from waist deep water around two swimming buoys and back to waist deep water
- Course must be around two swimming buoys

#### **Resuscitation (CPR)**

Assessment on a live patient and demonstration of lateral position.

CPR, 1 and 2 people (adult or child or infant) on a manikin. To include resuscitation using a mask with oxygen equipment.

#### **Signals**

Demonstrate 10 correct signals as determined by the Assessor.

#### **Rescue**

1 of either board or tube. Member may choose the equipment. Must consist of:

- Negotiating the surf zone
- Securing the patient
- Returning to shore with the patient
- Calling for assistance

Member may use flippers during a tube rescue.

### ***Bronze Medallion Proficiency***

#### **Run Swim Run (timed)**

200m Run / 200m Swim / 200m Run in 8 minutes or less:

- Be taken from waist deep water, e.g. the run is from a flag, around a marker and to waist deep water, the swim is from waist deep water around two swimming buoys and back to waist deep water
- Course must be around two swimming buoys

#### **Resuscitation (CPR)**

Assessment on a live patient and demonstration of lateral position.

CPR, 1 and 2 people (adult or child or infant) on a manikin. To include resuscitation using a mask with oxygen supplement.

#### **Signals**

Demonstrate 10 correct signals as determined by the Assessor.

## **Rescue**

1 of either board or tube. Member may choose the equipment. Must consist of:

- Negotiating the surf zone
- Securing the patient
- Returning to shore with the patient
- Calling for assistance

Member may use flippers during a tube rescue.

## **Radio**

Answer three questions on the use of radio as determined by the Assessor

## **Defibrillation**

Answer three questions on the use of the defibrillation as determined by the Assessor.

## **Spinal**

Participate in a demonstration of:

- Walk up spinal
- Water rescue using either
  - 5 person technique
  - OR
  - Spinal board

## ***Gold Medallion (Advanced Lifesaving) Proficiency***

The Gold Medallion is only to be assessed by an assessor appointed on an annual basis by the Branch/State Director of Lifesaving (or equivalent). Assessors who are appointed must be noted in the Branch/State minutes annually.

A member must be proficient in the pre requisite awards for the Silver Medallion Advanced Emergency Care:

- Senior First Aid (or Apply First Aid)
- Spinal Management
- EITHER
  - Advanced Resuscitation Certificate (ARC) PLUS the Defibrillation Certificate,
  - OR
  - Advanced Resuscitation Techniques Certificate (ARTC)

(OR have gained the new Silver Medallion Advanced First Aid award)

***If any of these award proficiencies lapse during the season, even after successful completion of the Gold Medallion, then the member will become non-proficient in the Gold Medallion.***

## **Pool Swim**

The member must complete an 800 meter swim in 14 minutes or less in a swimming pool of not less than 25 metres.

### **Mission Test**

400m swim, 800m run, 400m board paddle, and 800m run in 25 minutes or less

- Be taken from waist deep water, e.g. the run is from a flag, around a marker and to waist deep water, the aquatic components are from waist deep water around two swimming buoys and back to waist deep water
- Aquatic course must be around two swimming buoys

### **Rescue**

Gold Medallion holder must demonstrate being able to conduct a board and tube rescue according to SLSA operating procedures in the current Public Safety and Aquatic Rescue Training Manual.

- Tube Rescue  
Complete a tube rescue of a patient 100 meters out to sea and return.  
Member may use flippers during this rescue.
- Board Rescue  
Complete a board rescue of a patient 200 meters out to sea and return.

### **Complex Rescue Scenario**

(may be included as part of the rescue section above)

Gold Medallion holder must demonstrate being able to conduct a complex rescue scenario. The rescue must consist of the following events being assessed:

- Negotiating the surf zone
- Securing the patient
- Returning to shore without losing the patient
- Calling for assistance
- One person drag, lay and assessment
- Performing emergency care as required by the patient

## **EMERGENCY CARE AWARDS**

### ***Resuscitation Certificate Proficiency***

Awards involving resuscitation are to be assessed annually. Once proficiency is achieved, resuscitation in other award proficiencies is not required (though proficiency in the use of specific equipment may be).

- A patient assessment on a live patient and demonstration of lateral position
- DRABCD, CPR 1 and 2 person (adult or child or infant) on a manikin – to include resuscitation methods using a mask

### ***Advanced Resuscitation Certificate (ARC)***

This season will be the transition of Advanced Resuscitation Certificate (ARC) holders to the new industry award Advanced Resuscitation Techniques Certificate (ARTC).

Members who currently hold the ARC will need to complete the same proficiency as members who hold the ARTC.

No new ARC awards will be issued from 1 July 2010.

ARC members should have their proficiency entered into Surfguard by 31 December 2010. All members proficient in the ARC award on 1 February 2011 will be issued with the ARTC automatically within Surfguard.

## ***Advanced Resuscitation Techniques Certificate (ARTC) [and Advanced Resuscitation Certificate (ARC)] Proficiency***

### **Resuscitation**

Assessment on a live patient and demonstration of lateral position

DRABCD, CPR 1 and 2 person (adult or child or infant) on a manikin – to include resuscitation methods using a mask

### **Oxy Viva Operation**

Use of air bag resuscitator on conscious/unconscious patient(s) during resuscitation scenario, e.g. therapy and resuscitation.

Oropharyngeal Airways

Correct measurement and insertion of an Oropharyngeal Airway (on a manikin where possible). Must have an understanding of when and why an airway is introduced into resuscitation.

### **Defibrillation**

Simulated use of defibrillator on a manikin as part of a resuscitation scenario

### **Suction**

Use of hand held suction apparatus for the removal of fluids from the mouth.

ARTC proficiency **DOES NOT** include assessing the application of a neck brace as this now sits in the Spinal Management award and proficiency.

REMEMBER: If a member has already completed an award that required Resuscitation to be assessed (e.g. Bronze Medallion), they are considered to be proficient in that section of this award.

A member may complete their Resuscitation Certificate proficiency as part of the ARTC proficiency, if not already assessed in another award.

## ***Defibrillation Certificate Proficiency***

As of 1 July 2010 proficiency testing in this award will no longer be available.

The skills and knowledge for this award are now included in the Advanced Resuscitation Techniques Certificate (ARTC)

## ***Pain Management Certificate Proficiency***

Proficiencies for this award will be required at a minimum every two years and in some states annually depending on state permit requirements.

- Demonstration of set up and simulated use
- Knowledge of local security and state documentation requirements

### ***Spinal Management Certificate Proficiency***

- Demonstrating placing a patient on a spinal board in a surf environment and on land.
  - This may require multiple scenarios to enable each person to demonstrate competence.
- Application of cervical collar on a patient
  - This may occur during the above scenarios clearly identifying how to correctly measure and apply a cervical collar

### ***Silver Medallion – Advanced Emergency Care Proficiency***

Will be phased out and replaced with the new industry standard Silver Medallion – Advanced First Aid (SM-AFA) over the next two seasons.

Next year’s proficiency circular will detail requirements for members holding the SM-AEC to upgrade to the SM-AFA.

To remain proficient in the Silver Medallion – Advanced Emergency Care this season members must remain proficient in:

- Senior first Aid (or Apply First Aid)
- Spinal Management
- Either
  - Advanced Resuscitation Certificate (ARC) plus Defibrillation Certificate
  - OR
  - Advanced Resuscitation Techniques Certificate (ARTC)

## **POWERCRAFT AWARDS**

### ***IRB Crewperson Proficiency***

- Must be proficient in Bronze Medallion.

Not all crewpersons necessarily need to demonstrate skills in a “one off” proficiency test. Some may be seen as proficient via demonstration of competency during normal operational activities, IRB log books, and/or Club Powercraft Officer recommendation. Otherwise, as a minimum:

- Questions on safety and the SLSA Powercraft Code of Conduct.
- Demonstrate effective and safe crewing practice and ability including:
  - Parallel running
  - Figures eight
  - Response to signals
  - Negotiation of surf as required
  - Other crewing skills to be deemed as competent
  - Demonstrate patient rescue

## ***IRB Driver (Silver Medallion) and RWC Operator Proficiency***

- Must be proficient in Bronze Medallion

In addition, IRB Drivers:

- Must be proficient IRB Crewperson

And RWC Operators must be proficient in:

- Advanced Resuscitation Certificate (ARC) plus Defibrillation Certificate  
OR
- Advanced Resuscitation Techniques Certificate (ARTC)
- Senior First Aid (or Apply First Aid)

Not all drivers/operators necessarily need to demonstrate skills in a “one off” proficiency test. Some may be seen as proficient via demonstration of competency during normal operational activities, IRB log books, and/or Club Powercraft Officer recommendation.

As a minimum:

- Knowledge on safety and the SLSA Powercraft Code of Conduct
- Demonstrated ability to apply safe driving practice including:
  - Parallel running
  - Figures eight
  - Response to signals
  - Negotiation of surf as required
- Other driving skills:
  - Demonstrate ability to conduct a patient rescue
  - Demonstrate ability to carry out a patient lift, exit, carry, lay and assess

RWC Operators must also be able to reboard the craft from deep water.

## ***ATV Operator Proficiency***

The ATV Induction listed in Surfguard became the ATV Operators Award on 1 July 2010.

Members who currently have the ATV Induction listed in their Surfguard profile should complete their annual proficiency as usual this season. All members proficient in the ATV Induction will be automatically issued with the ATV Operators Award within Surfguard on 1 February 2011. (Note: unless group or club captains request otherwise)

ATV Operators must hold a current, valid state driver’s license. A member who’s state driver’s license is cancelled or suspended is considered to be non-proficient in this award. Once the member’s state driver’s license is reinstated, they are required to resit the ATV Operator proficiency.

Proficiency:

- Pre/post operational checks
- Driving assessment with oral questioning on safety precautions
- The new ATV Operators Award Workbook should be provided to operators for reference and may be used as a tool to assist with proficiency checking.

## **OTHER AWARDS**

### ***Silver Medallion (Patrol Captain) OR Silver Medallion (Basic Beach Management) Proficiency***

No proficiency is required for these awards. Proficiency is required in the prerequisites for the awards to remain current.

### ***Radio Operator Certificate Proficiency***

For those who hold the stand alone Radio Operators Certificate, three questions on the use of radio must be asked of each candidate. This may include pre operation checks, knowledge of local operating channels and uses; operating procedures, call signs, rescue techniques etc.

For those who use this award as part of their operation within a SurfCom, additional assessment may be included at a local level.

### ***Training Officer Certificate Proficiency***

- Maintain proficiency in the awards in which they are providing training
- Attend State Conference or State in-service















### ***Assessor Certificate Proficiency***

- Attend State Conference or State In-Service
- Continue to assess in the discipline/s that you are qualified in within the past 2 seasons

## SLSWA Online Training Video Library

<http://www.mybeach.com.au/lifesavingvideo/>

The following is a list of training videos for use in Training/Assessment/Proficiency testing purposes.

-  [1 Person Live Patient Assessment](#)
-  [1 Person Resuscitation](#)
-  [2 Person Live Patient Assessment](#)
-  [2 Person Resuscitation](#)
-  [5 Person Spinal Carry](#)
-  [5 Person Spinal Carry \(Side Shot\)](#)
-  [Board Rescue \(Conscious Patient\)](#)
-  [Board Rescue \(Unconscious Patient\)](#)
-  [Cardio Pulmonary Resuscitation 1 Person Demo](#)
-  [Spinal Board Carry From Water](#)
-  [Tube Rescue \(Conscious Patient\)](#)
-  [Tube Rescue \(Unconscious Patient\) #1](#)
-  [Tube Rescue \(Unconscious Patient\) #2](#)
-  [Unconscious Spinal Victim](#)
-  [Walk Up Spinal Victim Using Board](#)

