

SURF LIFE SAVING WESTERN AUSTRALIA INC.

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CIRCULAR**No. 11, 2008/2009**

2008 TRAINER & ASSESSOR CONFERENCE
“The Education Evolution”

Audience: Club Presidents, Club Captains, Club Education Officers, Club Trainers & Assessors

Date: 27 June 2008

Distributed by email to: Club Administrators/Secretaries

Contact: Julian Khaw
 Member Education Officer
 Ph: 08 9243 9444 (SLSWA Office Hours Monday to Friday, 8.30am to 5pm)
 Email: jkhaw@mybeach.com.au

Summary:

The 2008 Trainer and Assessor Conference will be held on the 13th and 14th of September 2008. This conference will standardize practical aspects of the training and assessment process and introduce the e-learning tool being developed by SLSWA and eLearn Australia.

Action:

Clubs are required to return the attached registration form with all details completed to SLSWA by **Friday 25th July, 2008.**

Surf Life Saving Western Australia (SLSWA) is pleased to announce that the 2008 Trainer and Assessor Conference will be held on the 13th and 14th of September 2008 at Scarborough SLSC, Scarborough. The conference will be a highlight of the Surf Lifesaving calendar, bringing together almost 150 Trainers and Assessors from across the state. This conference is an opportunity for SLSWA education personnel to update their understanding of the current standards for training and assessing and to be introduced to the new online learning tool being developed by SLSWA.

SLSWA has allocated considerable funds and resources to this year's conference that has significantly reduced the cost to participants. Clubs will be charged a registration fee of \$70.00 (inc. GST) per participant and clubs are encouraged to subsidise this registration fee. The registration fee includes morning and afternoon tea, lunches, venue hire, conference resources, conference packs, guest presenters and travel and accommodation subsidies for country participants.

The details of the 2008 Trainer & Assessor Conference are as follows;

- Scarborough SLSC (The Esplanade, Scarborough)
- Saturday 13th September 2008 - 9.00am to 5pm - (registrations from 8am)
- Sunday 14th September 2008 - 9am to 1pm

Last year 26 of 28 clubs sent Trainers and/or Assessors to the 07/08 Season Inservices; as a result the following table contains the maximum number of invitees per club based on the number of attendees at these inservices, the number of trainers/assessors per club and the total membership of each club.

Albany	5	Denmark	4	North Cottesloe	8
Binningup	4	Dongara-Denison	4	Port Bouvard	3
Broome	3	Esperance-Goldfields	4	Quinns Mindarie	6
Busselton	3	Floreat	4	Scarboro	5
Champion Bay	4	Fremantle	10	Secret Harbour	5
City of Bunbury	6	Geraldton	6	Sorrento	7
City of Perth	8	Mandurah	3	Swanbourne Nedlands	5
Coogee	4	Margaret River	3	Trigg Island	10
Cottesloe	5	Mullaloo	8	Yanchep	3
Dalyellup	4				

SLSWA also encourages each club to nominate one (1) reserve to attend, in the event that there are cancellations these reserves may be offered the vacant spots.

Travel (Country Clubs only)

SLSWA will provide:

- 4 and 3 air tickets respectively for Esperance Goldfields and Broome SLSC, which will be organised directly with country delegates.
- Clubs with the following maximum re-imburements pending final numbers of attendees:
 - Albany - Geraldton: \$220 per car with a maximum of two cars per club
 - Denmark – Champion Bay – Dongara-Denison: \$220 per car with a maximum of one car per club
 - Margaret River - Busselton: \$180 per car with a maximum of one car per club
 - City of Bunbury: \$130 per car with a maximum of two cars per club
 - Dalyellup – Binningup: \$130 per car with a maximum of one car per club
 - Port Bouvard - Mandurah: \$60 per car with a maximum of one car per club

SLSWA asks that Country clubs, where possible, arrange to car-pool for the trip to keep operating costs at a minimum.

Clubs will be provided with their re-imburement after the conference and based on final numbers and it will be the Clubs responsibility to disseminate the re-imburement to the appropriate people. Please note Clubs offered re-imburement for two cars will not be paid for both if 4 or fewer people attend the conference.

Accommodation (Country Clubs only)

SLSWA will provide:

- Accommodation for Friday 12th and Saturday 13th for Country Clubs
- Accommodation only for Saturday 13th for Secret Harbour and Yanchep

SLSWA will provide accommodation for country participants at the West Beach Lagoon (251 West Coast Highway, Scarborough 6019). Rooms contain their own kitchen facilities (SLSWA will provide basic breakfast packs) and have their own lounge areas.

Club delegates seeking their own accommodation outside these arrangements will be at their own expense and will be unable to seek reimbursement. Please ensure the registration form accurately reflects attendees, as room assignments and total booking costs will be based on these figures.

Registrations and Invoicing

Applicants will receive further newsletters as the conference draws near. All interested applicants should ensure that their details are correctly entered on the Club registration form to ensure they do not miss out on further information.

Club Registration Forms must be returned to SLSWA by no later than 5pm on Friday 25th July, 2008. No late registration forms will be accepted. Please note, Clubs will be invoiced prior to the Conference based on the information contained within the registration form, please ensure this is filled out accurately. **Email addresses for each delegate are mandatory, as this will be the primary method of communication between SLSWA and attendees leading up to the conference.**

Please direct any queries relating to this circular to Julian Khaw, Member Education Officer at Surf Life Saving Western Australia on (08) 9243 9444 or email jkhaw@mybeach.com.au or contact John King, Education and Training Coordinator at SLSWA, at jking@mybeach.com.au

**PAUL ANDREW
CHIEF EXECUTIVE OFFICER**

2008 Trainer & Assessor Conference 13th & 14th September

CLUB REGISTRATION FORM



To be completed by **Friday 25th July, 2008** and returned by

Fax: 9243 9499 or email ikhaw@mybeach.com.au

Club Contact Person:

First Name: _____

Last Name: _____

Contact Number: _____

Email: _____

Club: _____

Position Held: _____

Delegates: Please refer to Circular 11 for maximum number of attendees. Email addresses must be provided.

1.

Name: _____

Email: _____

**Accommodation
(Country clubs only):**
Friday Saturday

2. Name: _____

Email: _____

**Accommodation
(Country clubs only):**
Friday Saturday

3. Name: _____

Email: _____

**Accommodation
(Country clubs only):**
Friday Saturday

4. Name: _____

Email: _____

**Accommodation
(Country clubs only):**
Friday Saturday

5. Name: _____

Email: _____

**Accommodation
(Country clubs only):**
Friday Saturday

6. Name: _____

Email: _____

**Accommodation
(Country clubs only):**
Friday Saturday

7. Name: _____ Email: _____	Accommodation (Country clubs only): Friday Saturday
8. Name: _____ Email: _____	Accommodation (Country clubs only): Friday Saturday
9. Name: _____ Email: _____	Accommodation (Country clubs only): Friday Saturday
10. Name: _____ Email: _____	Accommodation (Country clubs only): Friday Saturday
11. (Reserve) Name: _____ Email: _____	Accommodation (Country clubs only): Friday Saturday

Please note: Clubs will be invoiced prior to the Conference based on the details contained within the returned registration forms.